







# **Model Curriculum**

**QP Name: Automotive Product Design Lead Engineer** 

QP Code: ASC/Q8102

QP Version: 2.0

**NSQF Level: 6** 

**Model Curriculum Version: 1.0** 

Automotive Skill Development Council, 153, Gr Floor, Okhla Industrial Area, Phase – III, Leela Building, New Delhi – 110020







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# **Training Parameters**

Control	
Sector	Automotive
Sub-Sector Sub-Sector	Research & Development
Occupation	Automotive Product Designing
Country	India
NSQF Level	6
Aligned to NCO/ISCO/ISIC Code	NCO-2015/2144.0803
Minimum Educational Qualification & Experience	Diploma (Mechanical/Automobile/ Electrical / Electronics) with 4 years of relevant experience  OR  B.E./B.Tech (Mechanical/Automobile / Electrical / Electronics  Engineering) with 2 Years of relevant experience,  OR  M.E./M.Tech (Mechanical/Automobile / Electrical / Electronics Engineering)
Pre-Requisite License or Training	
Minimum Job Entry Age	23 Years
Last Reviewed On	30/09/2021
Next Review Date	30/09/2024
NSQC Approval Date	30/09/2021
Version	2.0
Model Curriculum Creation Date	30/09/2021
Model Curriculum Valid Up to Date	30/09/2024
Model Curriculum Version	1.0
Minimum Duration of the Course	568 Hours, 0 Minutes
Maximum Duration of the Course	568 Hours, 0 Minutes







## **Program Overview**

This section summarizes the end objectives of the program along with its duration.

#### **Training Outcomes**

After completing this programme, participants will be able to:

- Support the manager in fixing design and reliability parameters of the product by showing its requirements.
- Design vehicles using CAD along with ensuing design FMEA, human machine interface and telematics.
- Manage the product data and system integration mechanism
- Generate 3D printable file and optimum modelling curve from design & modelling software packages
- Select 3D printing machine for product generation as well as upload code files into it.
- Use 3D printing machine for the printing of automotive components.
- Work effectively and efficiently as per schedules and timelines.
- Implement safety practices.
- Use resources optimally to ensure less wastage and maximum conservation.
- Communicate effectively and develop interpersonal skills.

#### **Compulsory Modules**

The table lists the modules and their duration corresponding to the Compulsory NOS of the QP.

NOS and Module Details	Theory Duration	Practical Duration	On-the-Job Training Duration	On-the-Job Training Duration	Total Duration
Bridge Module	08:00	00:00			08:00
Module 1: Introduction to the role of an Automotive Product Design Engineer	08:00	00:00			08:00
ASC/N9810: Manage work and resources (Manufacturing) NOS Version No. – 1.0 NSQF Level – 5	24:00	32:00	-	-	56:00
Module 2: Manage work and resources according to safety and conservation standards	24:00	32:00	-	-	56:00
ASC/N9812 – Interact effectively with team, customers and others NOS Version No. 1.0 NSQF Level 5	24:00	32:00	-	-	56:00







AUTOMOTIVE SKILLS DEVELOPMENT COUNCIL				कौशल भारत-कुशल भारत Iran	storming the skill landscap
Module 3: Communicate effectively and efficiently	24:00	32:00	-	-	56:00
ASC/N8102: Explaining the product requirements, support the manager in finalizing the design specifications and reliability parameters of the product NOS Version No. 2.0 NSQF Level 6	48:00	64:00	-	-	112:00
Module 4. Explaining the product requirements, support the manager in finalizing the design specifications and reliability parameters of the product.	48:00	64:00	-	-	112:00
ASC/N8103: Design vehicles & components using computer aided technology NOS Version No. 2.0 NSQF Level 6	40:00	72:00	-	-	112:00
Module 5: Designing vehicles & components using CAD	40:00	72:00			112:00
ASC/N8104: Manage the product data and system integration mechanism NOS Version No. 2.0 NSQF Level 6	32:00	48:00	-	-	80:00
Module 6: Managing the product data and system integration mechanism	32:00	48:00			80:00
ASC/N8108: Performing the component designing operation for 3D manufacturing machine.  NOS Version No. 2.0  NSQF Level 6	24:00	40:00	-	-	64:00
Module 7: Performing the component designing operation for 3D manufacturing machine	24:00	40:00			64:00
ASC/N6811: Select and operate 3D Printing	32:00	48:00	-	-	80:00







machine for product generation. NOS Version No. 2.0 NSQF Level 6					
Module 8: Selecting and operating 3D Printing machine for product generation	32:00	48:00			80:00
<b>Total Duration</b>	232:00	336:00	-	-	568:00







# **Module Details**

## Module 1: Introduction to the role of an Automotive Product Design Engineer Bridge module

#### **Terminal Outcomes:**

• Discuss the role and responsibilities of an Automotive Product Design Engineer.

Duration: <08:00>	<b>Duration</b> : <00:00>			
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes			
<ul> <li>List the role and responsibilities of an Automotive Product Design Engineer.</li> <li>Discuss the job opportunities of an Automotive Product Design Engineer.</li> <li>Explain about Indian automotive manufacturing market.</li> <li>List various automobile Original Equipment Manufacturers (OEMs) and different products/ models manufactured by them.</li> <li>Identify the standard checklists and schedules recommended by OEM.</li> <li>Discuss the need and importance of computerised systems and updated softwares in Automotive manufacturing process.</li> </ul>				
Classroom Aids:				
Whiteboard, marker pen, projector				
Tools, Equipment and Other Requirements				
Checklist				







## Module 2: Manage work and resources according to safety and conservation standards

## Mapped to ASC/N9810, v1.0

#### **Terminal Outcomes:**

• Employ appropriate ways to maintain safe and secure working environment.

Discuss organisational procedures for health, safety and security and individual role and responsibilities related to the same.  List the potential workplace related risks, threats and hazards, their causes and preventions.  List personal protective equipment like safety gloves, glasses, shoes and mask used at the workplace.  List various types of fire extinguisher.  Identify various safety boards/ signs placed on the shop floor.  Explain 5S standards, procedures and policies followed at workplace.  Discuss organisational procedures to deal with emergencies and accidents at the	<ul> <li>Apply appropriate ways to implement safety practices to ensure safety of people at the workplace.</li> <li>Display the correct way of wearing and disposing PPE.</li> <li>Demonstrate the use of fire extinguisher.</li> <li>Demonstrate how to provide first aid procedure in case of emergencies.</li> <li>Demonstrate how to evacuate the workplace in case of an emergency.</li> <li>Employ various techniques for checking malfunctions in the machines with the support of maintenance team and as perstandard Operating Procedures (SOP).</li> <li>Demonstrate to arrange tools/ equipment fasteners/ spare parts into proper trays cabinets, lockers as mentioned in the 50</li> </ul>
health, safety and security and individual role and responsibilities related to the same.  List the potential workplace related risks, threats and hazards, their causes and preventions.  List personal protective equipment like safety gloves, glasses, shoes and mask used at the workplace.  List various types of fire extinguisher.  Identify various safety boards/ signs placed on the shop floor.  Explain 5S standards, procedures and policies followed at workplace.  Discuss organisational procedures to deal with emergencies and accidents at the	safety practices to ensure safety of people at the workplace.  Display the correct way of wearing and disposing PPE.  Demonstrate the use of fire extinguisher.  Demonstrate how to provide first aid procedure in case of emergencies.  Demonstrate how to evacuate the workplace in case of an emergency.  Employ various techniques for checking malfunctions in the machines with the support of maintenance team and as pe Standard Operating Procedures (SOP).  Demonstrate to arrange tools/ equipment fasteners/ spare parts into proper trays
workplace and importance of following them.  State the importance of conducting safety drills or training sessions.  Explain the process of filling daily check sheet for reporting to the concerned authorities about improvements done and risks identified.  Discuss how and when to report about potential hazards identified in the workplace and limits of responsibility for dealing with them.  Outline the importance of keeping workplace, equipment, restrooms etc. clean and sanitised.  Explain the importance of following hygiene and sanitation regulations developed by organisation at the	<ul> <li>guidelines/work instructions.</li> <li>Apply appropriate ways to organise safet drills or training sessions for others on th identified risks and safety practices.</li> <li>Prepare a report about the health, safet and security breaches.</li> <li>Apply appropriate ways to check that workplace, equipment, restrooms etc. ar cleaned and sanitised.</li> <li>Role play a situation to brief the tear about the hygiene and sanitation regulations developed by organisation.</li> <li>Demonstrate the correct way of washin hands using soap and water and alcoho based hand rubs.</li> <li>Explain methods to support the employee to cope with stress, anxiety etc.</li> <li>Demonstrate proper waste collection and</li> </ul>
workplace.	disposal mechanism depending upon type
Discuss the importance of maintaining the	of waste.
availability of running water, hand wash	<ul> <li>Perform the steps involved in storage of</li> </ul>
•	
and alcohol-based sanitizers at the	tools, equipment and material afte







- Discuss the significance of conforming to basic hygiene practices such as washing hands, using alcohol based hand sanitizers or soap.
- Recall ways of reporting advanced hygiene and sanitation issues to the concerned authorities.
- Elucidate various stress and anxiety management techniques and their.
- Discuss the significance of greening.
- Classify different categories of waste for the purpose of segregation.
- Differentiate between recyclable and nonrecyclable waste.
- Discuss various methods of waste collection and disposal.
- List the various materials used at the workplace.
- Explain organisational recommended norms for storage of tools, equipment and material.
- Discuss the importance of efficient utilisation of material and water.
- Explain basics of electricity and prevalent energy efficient devices.
- Explain the processes to optimize usage of material and energy/electricity.
- Enlist common practices for conserving electricity at workplace.

- Employ appropriate ways to resolve malfunctioning (fumes/ sparks/ emission/ vibration/ noise) and lapse in maintenance of equipment as per requirements.
- Perform the steps to prepare a sample material and energy audit reports.
- Employ practices for efficient utilization of material and energy/electricity.

#### **Classroom Aids:**

Whiteboard, marker pen, projector

#### **Tools, Equipment and Other Requirements**

- Housekeeping material: Cleaning agents, cleaning cloth, waste container, dust pan and brush set, liquid soap, hand towel, fire extinguisher
- Safety gears: Safety shoes, ear plug, goggles, gloves, helmet, first-aid kit







# Module 3: Communicate Effectively and Efficiently *Mapped to NOS ASC/N9812, v1.0*

#### **Terminal Outcomes:**

- Use effective communication and interpersonal skills.
- Apply sensitivity while interacting with different genders and people with disabilities.

Duration: 24:00	Duration: 32:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul> <li>Explain the importance of complying with organizational requirements to share information with team members.</li> <li>Discuss the ways to adjust the communication styles to reflect sensitivity towards gender and persons with disability (PwD).</li> <li>Explain the importance of respecting personal space of colleagues and customers.</li> <li>Describe the ways to manage and coordinate with team members for work integration.</li> <li>State the importance of team goals over individual goals, keeping commitment made to team members, and informing them in case of delays.</li> <li>Discuss the importance of following the organisation's policies and procedures</li> <li>Discuss the importance of rectifying errors as per feedback and minimizing mistakes.</li> <li>Discuss gender-based concepts, issues and legislation as well organization standards, guidelines, rights and duties of PwD.</li> <li>Discuss the importance of PwD and gender sensitization to ensure that team shows sensitivity towards them.</li> <li>State the importance of following organizational standards and guidelines related to PwD.</li> <li>Recall the rights and duties at workplace with respect to PwD.</li> <li>Outline organisation policies and procedures pertaining to written and verbal communication.</li> </ul>	<ul> <li>Employ different means and methods of communication depending upon the requirement to interact with the team members.</li> <li>Employ appropriate ways to maintain good relationships with team members and superiors.</li> <li>Apply appropriate techniques to resolve conflicts and manage team members for smooth workflow.</li> <li>Conduct training sessions to train the team members on proper reporting of completed work and receiving feedback.</li> <li>Employ suitable ways to escalate problems to superiors as and when required.</li> <li>Prepare a sample report on the progress and team performance .</li> <li>Role play a situation on how to offer help to people with disability (PwD) if required at work.</li> </ul>







White board/black board marker/chalk, duster, computer or Laptop attached to LCD projector
Tools, Equipment and Other Requirements







# Module 4: Explaining the product requirements, support the manager in finalizing the design specifications and reliability parameters of the product

#### Mapped to ASC/ N8102, v2.0

#### **Terminal Outcomes:**

- Create basic product design by showing product requirements fixed by the CFT Team
- Support in in finalization of design specification by ensuring its reliability and validity of the product design

Duration: 48:00	Duration: 64:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul> <li>examine product requirements and type of material fixed by the CFT Team</li> <li>examine technique and technology to be used in the design of the product</li> <li>generate a picture/image of the design</li> <li>verify while designing the physical product every aspect of aesthetic appeal, ergonomics etc.</li> <li>explain shape/ size/ environmental impact of the design</li> <li>choose the procedure that displays design hierarchy</li> <li>assist in design creation for each of the aggregates, body of the vehicle etc.</li> <li>help the manager in achieving required product specification and verify conformance between design output and design input</li> <li>assist the manager in deciding the means for providing design input and deciding the means of demonstration that each requirement has been met</li> <li>support in mechanism creation for capturing design output</li> <li>help the manager in defining elements related to colour design (interior and exterior)</li> <li>Identify company manufacturing processes &amp; the equipment in use</li> <li>explain reliability requirements on the basis of benchmarks, competitive analysis, cost, safety,etc.</li> <li>Identify type of automotive systems and sequence of operations for each process</li> </ul>	<ul> <li>generate a freehand sketch on the basis of image of the product design</li> <li>generate design geometry by using mechanical CAD (Computer Aided Design) system</li> <li>create a grid map of the vehicle on a 1:1 scale including all its technical and structural constituents.</li> <li>Perform a Quality Cost Delivery analysis for all decision metrics relating to developing the body of the car and the cost involved</li> <li>Prepare key reliability risk items and the corresponding risk reduction strategy .</li> <li>calculate design reliability and analyse reliability using simulation models.</li> <li>examine failure risks and mechanics by using the design of experiments methodology to identify factors significant to the life of the vehicle</li> <li>calculate reliability-related metrics by using Life Data Analysis (LDA) techniques.</li> <li>Examine methodology to discover defects by performing Reliability Growth (RG) testing</li> <li>Identify electrical-wiring drawings of existing layout/equipment/systems</li> <li>Identify QMS requirements</li> <li>Perform trouble shooting/fault finding in pneumatic, hydraulic, electrical control system elements</li> <li>Analyse problem solving techniques- TOPS 8D, 7 QC tools etc</li> <li>Identify robotic instruments used during the process.</li> </ul>







Identify latest technologies and regulations in auto industry

#### **Classroom Aids:**

Laptop White board, Marker, Projector & stationary

#### **Tools, Equipment and Other Requirements**

PCs/Laptops, Internet with Wi-Fi (Min2 Mbps Dedicated)

18 documents of PPAP, Design records, Design Records, Authorized Engineering Change Documents, Customer Engineering Approval, Design Failure Modes and Effects Analysis (DFMEA), applied in special situations, Process Flow Diagram, Process Failure Modes and Effects Analysis (PFMEA) Control Plan, Part Submission Warrant (PSW), Engineering Change Documents Dimensional Results, PLC Simulator, Hydraulic, Pneumatic, Electronic Control Systems Simulator, Internet of Things study material and IOT communication devices, Manufacturing Execution system, manufacturing operation management system.

Hydraulics and pneumatics systems simulator, PLC Simulator with required software, Air Cylinders, valves, connector/tubing simulators, Pick and place robots assembly

Electronics sensor like proximity, optical, magnetic sensors.







# Module 5: ASC/N8103: Design vehicles & components using computer aided technology

### Mapped to ASC/N8103, v2.0

#### **Terminal Outcomes:**

- Design the vehicle using CAD/CAE and Conduct design FMEA.
- Perform simulations on the product design and complete the process related to telematics and human machine interface.

Duration: 40:00	Duration: 72:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul> <li>recognize design purpose and identify all the ways the failure could happen.</li> <li>analyse failure mode consequences and determine the seriousness of each effect</li> <li>examine occurrence rating between 0 and 10 for every case.</li> <li>Examine current process controls and identify controls thatcan be established for each cause</li> <li>Analyse detection rating and identify recommended actions (design changes) to lower severity</li> <li>Demonstrate for architectural design verification.</li> <li>prepare simulation model to be used.</li> <li>examine and validate simulation to increase the chances of simulation validation in real world.</li> <li>Examine and validate that telematics follows requirements and can analyse driver sense.</li> <li>choose a high-performance HMI (Human Machine Interface) philosophy and style guide with proper principles</li> <li>examine specific performance and goal objectives for process control.</li> <li>examine controls to be monitored and manipulated to achieve performance</li> <li>prepare high-performance graphics design ,following the HMI philosophy and addressing the identified tasks</li> <li>Identify company manufacturing processes &amp; the equipment in use</li> <li>Identify type of automotive systems and sequence of operations for each process</li> <li>Identify problem solving techniques like TOPS 8D, 7 QC tools etc</li> </ul>	<ul> <li>examine the application of CAD and CAE and assist the manager in transforming the functional architecture to physical architecture.</li> <li>Generate product designs according to defined geometrical parameters.</li> <li>prepare 2D/3D model using CAD/CAE along with engineering inputs.</li> <li>Examine model using loads to validate the design</li> <li>prepare design of the smaller parts to check structural viability</li> <li>perform testing by applying engineering parameters related to speed, cutting pattern etc. to CAD/CAE</li> <li>generate a rating system (0 to 10) for identifying seriousness of each effect and determine the potential root causes</li> <li>analyse model and compare behaviour with that of the actual problem environment</li> <li>prepare and perform the simulation, analyse results and make changes and perform simulation again</li> <li>give training on the new HMI and control, maintain, and periodically reassess the HMI performance</li> <li>Identify electrical-wiring drawings of existing layout/equipment/systems</li> <li>Identify QMS requirements</li> <li>Perform trouble shooting/fault finding in pneumatic, hydraulic, electrical control system elements</li> </ul>







#### **Classroom Aids:**

Laptop White board, Marker, Projector & stationary

#### **Tools, Equipment and Other Requirements**

PCs/Laptops, Internet with Wi-Fi (Min2 Mbps Dedicated)

18 documents of PPAP, Design records, Design Records, Authorized Engineering Change Documents, Customer Engineering Approval, Design Failure Modes and Effects Analysis (DFMEA), applied in special situations, Process Flow Diagram, Process Failure Modes and Effects Analysis (PFMEA) Control Plan, Part Submission Warrant (PSW), Engineering Change Documents Dimensional Results, PLC Simulator, Hydraulic, Pneumatic, Electronic Control Systems Simulator, Internet of Things study material and IOT communication devices, Manufacturing Execution system, manufacturing operation management system.

Hydraulics and pneumatics systems simulator, PLC Simulator with required software, Air Cylinders, valves, connector/tubing simulators, Pick and place robots assembly

Electronics sensor like proximity, optical, magnetic sensors.







### Module 6: Manage the product data and system integration mechanism

### Mapped to ASC/N8104, v2.0

#### **Terminal Outcomes:**

- Create standardization for capturing work analysis.
- Manage product design data by ensuring system integration mechanism are in place.

Duration: 32:00	Duration: 48:00
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes
<ul> <li>Assist in creating standardized Work Analysis Sheet for analysing basic process used</li> <li>Verify validation of the work analysis sheet</li> <li>Explain the time to check that the processes are being conducted within the specified amountof time</li> <li>Recognize the work sequence order</li> <li>explain the applicability of different processes to be used</li> <li>recognize the product and information regarding the product design</li> <li>recognize product structure management- product material, process management of theproduct</li> <li>recognize and store information regarding product development and tools to be used</li> <li>assist in system integration team creation who help to integrate all the parts of the product design data</li> <li>verify planning and control of the entire system though status control reports, meetings review etc.</li> <li>examine continued system integration and validation of the data captured</li> <li>Identify company manufacturing processes &amp; the equipment in use</li> <li>Identify type of automotive systems and sequence of operations for each process</li> <li>Identify eligible vendor database for the process and automation systems</li> <li>Identify operation of electrical equipment's viz motors etc. being used for the process</li> </ul>	<ul> <li>generate a Standardized work combination sheet</li> <li>perform changes in control and assessment management in case of changes to the product design data</li> <li>create status regarding the product like its history, present use, serialization, part status, customer data</li> <li>determine existing layout of the processes</li> <li>Identify electrical-wiring drawings of existing layout/equipment/systems</li> <li>Identify Quality Management System (QMS) requirements</li> <li>Prepare PLC, SCADA &amp; electrical elements operation and testing</li> <li>Perform trouble shooting/fault finding.</li> </ul>

#### **Classroom Aids:**

Laptop White board, Marker, Projector & stationary

#### **Tools, Equipment and Other Requirements**

PCs/Laptops, Internet with Wi-Fi (Min2 Mbps Dedicated)







18 documents of PPAP, Design records, Design Records, Authorized Engineering Change Documents, Customer Engineering Approval, Design Failure Modes and Effects Analysis (DFMEA), applied in special situations, Process Flow Diagram, Process Failure Modes and Effects Analysis (PFMEA) Control Plan, Part Submission Warrant (PSW), Engineering Change Documents Dimensional Results, PLC Simulator, Hydraulic, Pneumatic, Electronic Control Systems Simulator, Internet of Things study material and IOT communication devices, Manufacturing Execution system, manufacturing operation management system.

Hydraulics and pneumatics systems simulator, PLC Simulator with required software, Air Cylinders, valves, connector/tubing simulators, Pick and place robots assembly Electronics sensor like proximity, optical, magnetic sensors.







# Module 7: Perform the component designing operation for 3D manufacturing machine

#### *Mapped to ASC/ N8108, v2.0*

#### **Terminal Outcomes:**

 Generate 3D printable file and optimum modelling curve from design & modelling software packages.

Duration: 24:00	Duration: 40:00		
Theory – Key Learning Outcomes	Practical – Key Learning Outcomes		
<ul> <li>choose encoding format for the 3D printing program file</li> <li>choose optimum orientation for the part</li> <li>recognize effect part orientation effect on printing time &amp; the amount of material used</li> <li>select the slicing layer thickness &amp; its dependencies on surface finish &amp; machining time</li> <li>rectification of error of the part generation process</li> <li>recognize functionality of different buttons and switches available on the machine dashboard</li> <li>identify types of 3D Printing techniques</li> </ul>	<ul> <li>change a standard design model into standard tessellation language (.stl) file format.</li> <li>revise any errors which are generated in the file creation process</li> <li>relate practical knowledge of the method of curve replication by machine drivers during CAD modelling</li> <li>Identify company manufacturing processes &amp; the equipment in use</li> <li>Identify type of automotive systems and sequence of operations for each process</li> <li>Identify all the symbols and notifications being displayed by the 3D Printing machine and their corresponding meaning</li> <li>perform uploading and removal of code files from the machine memory</li> </ul>		

#### **Classroom Aids:**

Laptop White board, Marker, Projector & stationary

#### **Tools, Equipment and Other Requirements**

PCs/Laptops, Internet with Wi-Fi (Min2 Mbps Dedicated)

18 documents of PPAP, Design records, Design Records, Authorized Engineering Change Documents, Customer Engineering Approval, Design Failure Modes and Effects Analysis (DFMEA), applied in special situations, Process Flow Diagram, Process Failure Modes and Effects Analysis (PFMEA) Control Plan, Part Submission Warrant (PSW), Engineering Change Documents Dimensional Results, PLC Simulator, Hydraulic, Pneumatic, Electronic Control Systems Simulator, Internet of Things study material and IOT communication devices, Manufacturing Execution system, manufacturing operation management system.

Hydraulics and pneumatics systems simulator, PLC Simulator with required software, Air Cylinders, valves, connector/tubing simulators, Pick and place robots assembly Electronics sensor like proximity, optical, magnetic sensors.







### Module 8: Select and Operate 3D Printing machine for production

#### Mapped to ASC/N6811, v1.0

#### **Terminal Outcomes:**

- Identify raw material, machine, components and automotive parts involved in manufacturing process.
- Perform the steps to operate and set up the machine for printing the automotive components.
- Demonstrate post-processing activities like quality check, segregation, storage etc.

#### Classroom Aids:

Laptop White board, Marker, Projector & stationary

#### **Tools, Equipment and Other Requirements**







3D Printing machines- Fixed Deposition Modelling Machine, Stereo-Lithography Machine, Metal Sintering Machine & any other type of 3D printing machine with the all the consumables required. Flash Drive (With pre-stored program)







# **Annexure**

## **Trainer Requirements**

Trainer Prerequisites						
Minimum Specialization Educational Qualification	Relevant Industry Experience		Training Experience		Remarks	
	Years	Specialization	Years	Specialization		
Diploma	Mechanical/Aut omobile	5	Mechanical/Aut omobile	1	Mechanical/Aut omobile	NA
B.E / B.TECH	Mechanical/Aut omobile	4	Mechanical/Aut omobile	1	Mechanical/Aut omobile	NA
M.E / M.TECH	Mechanical/Aut omobile	3	Mechanical/Aut omobile	1	Mechanical/Aut omobile	NA

Trainer Certification			
Domain Certification	Platform Certification		
"Automotive Product Design Lead Engineer, ASC/Q8102, version 2.0". Minimum accepted score is 80%.	"Trainer; MEP/Q2601 v1.0" Minimum accepted score is 80%.		







## **Assessor Requirements**

Assessor Prerequisites						
Minimum Educational Qualification	Specialization	Relevant Industry Experience		Training Experience		Remarks
		Years	Specialization	Years	Specialization	
Diploma	Mechanical/Aut omobile	6	Mechanical/Auto mobile	1	Mechanical/Auto mobile	NA
B.E / B.TECH	Mechanical/Aut omobile	5	Mechanical/Auto mobile	1	Mechanical/Auto mobile	NA
M.E / M.TECH	Mechanical/Aut omobile	4	Mechanical/Auto mobile	1	Mechanical/Auto mobile	NA

Assessor Certification				
Domain Certification	Platform Certification			
"Automotive Product Design Lead Engineer, ASC/Q8102, version 2.0". Minimum accepted score is 80%.	"Assessor; MEP/Q2701 v1.0" Minimum accepted score is 80%.			







#### 1. Assessment System Overview:

- Batches assigned to the assessment agencies for conducting the assessment on SDSM/SIP or email
- Assessment agencies send the assessment confirmation to VTP/TC looping SSC
- Assessment agency deploys the ToA certified Assessor for executing the assessment
- SSC monitors the assessment process & records

#### 2. Testing Environment:

- Confirm that the centre is available at the same address as mentioned on SDMS or SIP
- Check the duration of the training.
- Check the Assessment Start and End time to be as 10 a.m. and 5 p.m.
- If the batch size is more than 30, then there should be 2 Assessors.
- Check that the allotted time to the candidates to complete Theory & Practical Assessment is correct.
- Check the mode of assessment—Online (TAB/Computer) or Offline (OMR/PP).
- Confirm the number of TABs on the ground are correct to execute the Assessment smoothly.
- Check the availability of the Lab Equipment for the particular Job Role.

#### 3. Assessment Quality Assurance levels / Framework:

- Question papers created by the Subject Matter Experts (SME)
- Question papers created by the SME verified by the other subject Matter Experts
- Questions are mapped with NOS and PC
- Question papers are prepared considering that level 1 to 3 are for the unskilled & semi-skilled individuals, and level 4 and above are for the skilled, supervisor & higher management
- Assessor must be ToA certified & trainer must be ToT Certified
- Assessment agency must follow the assessment guidelines to conduct the assessment

#### 4. Types of evidence or evidence-gathering protocol:

- Time-stamped & geotagged reporting of the assessor from assessment location
- Center photographs with signboards and scheme specific branding
- Biometric or manual attendance sheet (stamped by TP) of the trainees during the training period
- Time-stamped & geotagged assessment (Theory + Viva + Practical) photographs & videos

#### 5. Method of verification or validation:

- Surprise visit to the assessment location
- Random audit of the batch
- Random audit of any candidate

#### 6. Method for assessment documentation, archiving, and access

- Hard copies of the documents are stored
- Soft copies of the documents & photographs of the assessment are uploaded / accessed from Cloud Storage
- Soft copies of the documents & photographs of the assessment are stored in the Hard Drives







## **Glossary**

Term	Description
Declarative Knowledge	Declarative knowledge refers to facts, concepts and principles that need to be known and/or understood in order to accomplish a task or to solve a problem.
Key Learning Outcome	Key learning outcome is the statement of what a learner needs to know, understand and be able to do in order to achieve the terminal outcomes. A set of key learning outcomes will make up the training outcomes. Training outcome is specified in terms of knowledge, understanding (theory) and skills (practical application).
OJT (M)	On-the-job training (Mandatory); trainees are mandated to complete specified hours of training on site
OJT (R)	On-the-job training (Recommended); trainees are recommended the specified hours of training on site
Procedural Knowledge	Procedural knowledge addresses how to do something, or how to perform a task. It is the ability to work, or produce a tangible work output by applying cognitive, affective or psychomotor skills.
Training Outcome	Training outcome is a statement of what a learner will know, understand and be able to do upon the completion of the training.
Terminal Outcome	Terminal outcome is a statement of what a learner will know, understand and be able to do upon the completion of a module. A set of terminal outcomes help to achieve the training outcome.







## **Acronyms and Abbreviations**

NOS	National Occupational Standard(s)
NSQF	National Skills Qualifications Framework
QP	Qualifications Pack
TVET	Technical and Vocational Education and Training
AMC	Annual Maintenance Contract
PPE	Personal Protective Equipment
ERP	Enterprise Resource Planning
PM	Predictive Maintenance
QMS	Quality Management System
PLC	Programmable Logic Controller
SCADA	Supervisory Control And Data Acquisition
TOPS	Team Oriented Problem Solving
AMC	Annual Maintenance Contract
PPE	Personal Protective Equipment
ERP	Enterprise Resource Planning
PM	Predictive Maintenance
QMS	Quality Management System
PLC	Programmable Logic Controller
SCADA	Supervisory Control And Data Acquisition
TOPS	Team Oriented Problem Solving
HMI	Human Machine Interfaces
PLC	Programmable Logic Controller
SCADA	Supervisory Control And Data Acquisition
VFD	Variable Frequency Drive
HMI	Human Machine Interfaces
RFID	Radio Frequency Identification







QMS	Quality Management System
CFT	Complement Fixation Test